Electoral Board
Isle of Wight County Virginia
01 February 2023

The Electoral Board of Isle of Wight County held its regularly scheduled meeting on Wednesday, 01 February 2023 at the General Registrar's Office at IOW Courthouse. The Chairman called the meeting to order at 2:00 PM. Members present were Inetha Holmes (Chairman), Rod Hallum (Vice Chairman), Geoffrey McFather (Secretary), and Lisa Betterton (Director of Elections (DE)/General Registrar (GR)).

The minutes of the 04 January 2023 Electoral Board Meeting were read. Motion was made, seconded and unanimously approved to accept the minutes as written. Once signed by the Electoral Board Members, the minutes were delivered to the DE for filing.

Secretary's Report.

1. No Secretary's Report was proposed or offered.

General Registrar's Report.

1. GR reported that the citizen Rick Holmes has submitted a FOIA Request to photograph the NOV 2022 Statement of Results (and the DS200 Tapes). GR responded, via back-and-forth emails, has affirmatively responded and will provide Mr. Holmes with a date to take the photographs. The GR has not yet solidified a date for photographing with Mr. Holmes, but has asked the EB for assistance in staffing the photography session while Mr. Holmes is inside the Registrar Building. The EB made it clear that Mr. Holmes is not to be permitted to handle the official SOR Results and that the GR, a GR Staff Member or an EB Member is to be present at all times while the requested SOR documents are reviewed and photographed.
2. GR reported that former candidate Michael Vines contacted the Registrar to make arrangements for paying his fines after being contacted by the Commonwealth Attorney.
3. GR addressed the Security Assessment spreadsheet and discussed the need to engage the IOW IT Staff (P.O.C. – Jason Gray) to provide answers to questions related to Countywide IT network matters. The GR reported that she has approximately 67% of the assessment answered. However, the remainder requires IOW IT responses. Discussion ensued. The Secretary offered to reach out to Jason Gray to help facilitate completion of the unanswered questions.
4. Secretary asked the GR to draft and send identical letters to the Chairman of the IOW Republican Party and the Chairman of the Democrat Party asking each to provide the IOW Registrar with 20 names of IOW Citizens willing to serve as Election Officers at upcoming Primaries and the November General Election.
5. The EB asked the GR about the status of Candidate Packages distributed to date. The GR Staff advised that several packages have been handed out and a couple

have already come back with completed petitions. The EB restated the imperative that the GR and Staff carefully scrutinize all submitted petitions for proper completion and validate the imperative that there are zero material omissions on any given candidate petition. The Secretary indicated he will personally telephone the State Board of Elections regarding false corrective information reportedly provided to Potential Candidate Renee Rountree regarding her non-compliant Candidate Petitions.

Motion was made, seconded and a unanimous vote rendered to accept the General Registrar's Report as delivered.

New Business.

1. No New Business was discussed.

Old Business.

1. Lessons Learned discussion regarding experiences from the immediate past election ensued. Topics discussed included:
    a. Provide specific training for Election Officer re: proper use of the red security locks employed on voting equipment, etc. The EB recommended that the GR distribute locks at the pre-election training for attendees to 'practice' properly locking without breaking the lock itself. [Action: GR]
    b. Develop and implement a plan to elevate Curbside Parking signs unique to each Precinct so that cars parking in front of the signs can easily read the phone number to reach the Precinct Election Officers. [Action: GR]
    c. Develop a printed guide for Precinct Chiefs / Assistant Chiefs addressing the specific actions, movements and activities Party Observers <u>can</u> see/do and <u>cannot</u> see/do, so that there is consistency across each of the Precincts, including when/how the Party Observers will receive Close-of-Poll Voting Totals. [Action: Vice Chairman - Rod Hallum]
    d. Need more clear "Vote Here" signage at the Benn's Church Precinct. Existing signage is confusing since the entrance to the Church is on the very far side of the Church entrance. [Action: GR]
    e. Assign the Assistance Chief with sole responsibility for handling <u>all</u> same-day registration activities from a dedicated and separate table. Place all same-day registrations into a separate Envelope for return to the GR (i.e., keep the same-day registrations <u>separate</u> from all the other Provisional Ballots received on Election Day). Generate clear and comprehensive training materials addressing all aspects of same-day registration compliance for the Assistance Chief to address. The objective is consistency from precinct-to-precinct and more efficient processing by the EB in the days following the election. The Secretary recommended the GR develop 3 or 4 scenarios for the Assistance Chiefs to work through during pre-election training. [Action: GR]

f. The EB recommended that the GR order more-than-sufficient ballots for the upcoming elections (especially the 2024 General Election) and end up shredding left-over ballots rather than risking not having sufficient ballots for any given election. [Action: GR]
g. Additional training is required so that particular attention is paid by Election Officers manning the Early Voting Precinct to 100% validate that the Voter is unquestionably provided the correct Voting Ballot. The EB emphasized that no mistakes can be made. Proper training of Early Voting Precinct Election Officers is an imperative. [Action: GR]
h. Additional training for Precinct Chief / Assistant Chief on itemized actions to take in the event a DS-200 ceases to accept/count ballots. Proactively develop a short training video to be included as part of the pre-election Chief / Assistant Chief Training. [Action: GR]
i. Ensure that a Precinct Location Map (with Precinct names and addresses clearly marked) is published in the Smithfield Times, etc., and made available for emailing and/or U.S. Mailing to any citizens that either visit, email or telephone the IOW Registrar Office. [Action: GR]

Good of the Order.

None was offered or discussed.

There being no further business, the meeting adjourned at 4:30 PM

Inetha Holmes, Chairman

Rod Hallum, Vice-Chairman

Geoffrey McFather, Secretary